



**The Koi Club of San Diego's
33rd Annual Koi Show
March 7th & 8th, 2020
Del Mar Fairgrounds Activity Center**



Vendor Booth Registration Form. If you have attended our show in the past, this should look familiar. The registration for our 2020 show will be completed online, but it might help to have these two pages completed before actually registering. Instructions for registering are now on our club website. This first form is the registration data we need. Start by completing this form now. Contact Greg Ruth for assistance if needed. I'm happy to walk you through it.

Line	Vendor Company Data Sheet - if this is totally obvious, wait until you are online.	
1	Company Name:	
2	Owner/Contact - Full Name:	First: Last:
3	Business St. Address:	
4	City, State, Zip:	City: State: Zip:
7	Primary Phone: xxx-xxx-xxxx	
8	Email Address:	
9	Website Address:	
10	Emergency Contact Name & #:	*ICE Phone xxx-xxx-xxxx:
11	Contact Name Rep Badge:	
12	Staff Badge 1:	
13	Staff Badge 2:	
14	Staff Badge 3:	
15	Staff Badge 4:	
16	Staff Badge 5:	
17	Staff Badge 6:	

Start by going to our club website's home page at: koiclubofsandiego.org. Once you are on the homepage look for a banner with the following links:

HOME NEWS EVENTS JOIN US KCSD KOI SHOWS . . . and so on

Click on the third from the left, "EVENTS" and scroll down to find:

33rd Annual Koi Vendor Registration for 2020, select it.

This is the site where you register and it has the instructions for completing the vendor packet. There are two columns on this page, the left column is where you would register (**but not yet**) and **the right hand column has the instructions for how to register**. Follow the instructions provided in the right hand column. I'm happy to help, so **please contact me if you need help!!!**

(Continued on page 2)

To the best of my knowledge, your entire registration can be accomplished online. You will be able to purchase your booth space or booth spaces. The following accessories, tank rentals, electricity/power drop, table cloth and drape, carpeting, box lunches and **Banquet tickets**, are available on the web page with the booths. Brochure advertising has its own web page. Award sponsorships has a web page too, Besides the award sponsorships, additional sponsorships are available. Currently we have vendors providing financial support to offset the cost of our banquet, the chemicals for water quality, the cost of the t-shirts we have printed annually, advertising in the brochure, awards, and additional monies for additional advertising.

If you find any issues with this process, please contact me via email: vendor@koicsd.org

1) Vendor Exhibition Booth - 10' x 10' Booth Size -

Use the “Vendor Layout Map” at www.koiclubofsandiego.org to find available booth spaces.

Booths and accessories: [Vendor Booths & accessories](#)

How many booth spaces will you be needing: 1, 2, or 3?

Which accessories are you expecting to use:

- Tank Rentals **There are only 10 rentals available** at \$50, Yes - No
- 1 Electric power drop at \$55 (mandatory for Wet Booths using water) Yes - No
- Drape & tablecloth for existing table at \$30 Yes - No
- Carpet, blue indoor/outdoor at \$140 per booth space Yes - No
- Box Lunch (Turkey, chips, and drink) - Saturday only at \$16 Yes - No
- Banquet tickets at \$60 each Yes - No

2) Trophy Sponsorships: <https://www.koiclubofsandiego.org/page-18168>

Find your sponsorship trophy awards before they are gone.

3) Banquet: Brazilian Steakhouse BBQ: with “Booths and accessories above

4) Brochure Advertisement Opportunities: <https://www.koiclubofsandiego.org/page-18169>

Find your Brochure advertising that best fits your needs:

Send a minimum \$200 deposit by December 13

5) Awards Banquet Drawing Prizes for Saturday evening -

Would you be able to provide any donations for this drawing?

6) Sunday’s Koi Auction Donation:

If you are a koi vendor, would you be willing to make a donation of up to 3 koi for Sunday’s Koi Auction. The auction is held at your booth space.

If you are selling products requiring California sales tax, at the show please provide Resale Permit # _____

Registration Payment Options

We accept cash, checks, money orders, and credit card payments. To make a partial payment, REQUEST an invoice, otherwise your selections will not be reserved. Credit card payments can be used for invoices, but not initial partial payments.